

	<p align="center">Department of Human Services Online Directives Information System</p>	<p align="center">Index: Revised: Next Review:</p>	<p align="center">POL1714 4/01/2021 4/01/2024</p>
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SUBJECT: TEMPORARY LICENSES

POLICY:

Georgia law requires the Department of Human Services to issue no more than two temporary licenses within a two year period to an individual Child Caring Institution, Child-Placing Agency, Outdoor Child Caring Program, Maternity Home or Children’s Transitional Caring Center. Temporary licenses issued by the Residential Child Care Licensing (RCCL) Unit are valid for one year. Therefore, the policy of the RCCL Unit is to issue no more than two consecutive temporary licenses to one facility within a two year period.

A. Authority

[O.C.G.A. §§ 49-5-8](#)

B. References

- OIG-RCCU-AA-POL - Adverse Action
- Guidance Form - RCCL Enforcement Matrix

C. Applicability

This policy applies to all RCCL Staff and Licensed Facilities Issued a Current Temporary License.

D. Definition

1. Substantial Compliance: Citations for non-compliance with rules that cause no actual harm and minimal potential for negative impact on the physical health or safety of residents. Such citations are scoped at an “A”, “B”, or “C” level. Refer to the RCCL Enforcement Matrix for detailed rating guidelines.

E. Responsibilities

1. The RCCL Director is responsible for monitoring requirements for updating this policy.
2. The RCCL Training and Policy Specialist will update this policy according to state requirements.

F. History

Replaces Temporary License POL1714, last reviewed on 4/01/2021.

G. Evaluation

The RCCL Unit Director, Program Director, Surveyor Manager and RCCL Surveyor Supervisors evaluates this policy when:

1. Conducting monthly data analysis of RCCL reports.
2. Conducting random monthly quality assurance audits of survey reports.