



**Department of Human Services
Online Directives Information System**

Index: POL3420
Revised: 04/08/2019
Next Review: 04/08/2021

SUBJECT: Food Stamp Program

POLICY:

The policy of the Department of Human Services, Division of Family and Children Services is to promote the nutritional wellbeing, economic security and health of seniors, people with disabilities, children and low-income working families by providing food assistance to eligible households to supplement the cost of purchasing food.

A. Authority

The legal basis for the Food Stamp Program is authorized by the following federal laws:

- Food Security Act of 1964
- Food Stamp Act of 1977
- Food and Nutrition Act of 2008
- Agriculture Act of 2014
- Agriculture Improvement Act of 2018

A. References

The Electronic Code of Federal Regulations, Title 7-Agriculture, Chapter II-Food and Nutrition Service, Department of Agriculture, Parts 271-299.

https://www.ecfr.gov/cgi-bin/text-idx?SID=32bf52abdb85e696a8ccb41cabbacc33&tpl=/ecfrbrowse/Title07/7cfrv4_02.tpl#0

C. Applicability

All local County Departments of Family and Children Services (DFCS)

D. Definitions

- *Assistance unit* means a group of individuals who live together and customarily purchase and prepare meals in common.
- *Eligible assistance unit* - means an assistance unit that meets the basic and financial programmatic eligibility criteria.
- *Low-income assistance unit* - means an assistance unit with an annual net income of 100% of the Federal Poverty Level or less.
- *Food benefits* - means food stamp benefits available to eligible assistance units.

E. Responsibilities

The State Operations Director of the Office of Family Independence, Division of Family and Children Services is responsible for the development and administration of the Office of Family Independence, Food Stamp Program Manual-Volume III (MAN3420). The manual is issued by the Director of the Division of Family and Children Services.

F. History

None

G. Evaluation

The outcomes of this directive are evaluated by:

- Case Accuracy Reviews
- Quality Control Reviews
- Management Evaluation Reviews
- Federal Audits and Reviews