

	<p align="center">Department of Human Services Online Directives Information System</p>	<p align="center">Index: Revised: Next Review:</p>	<p align="center">POL1715 04/03/2019 04/03/2021</p>
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TIME FRAMES FOR COMPLETING SURVEYS

It is the policy of the Residential Child Care Licensing (RCCL) Unit to perform all surveys in a consistent manner for all programs and all providers. RCCL Surveyors must complete, document, and mail a completed Statement of Deficiencies to licensed facilities within 45 days of the start date.

The RCCL Unit Director is responsible for monitoring requirements for updating this policy. The RCCL Training and Policy Specialist will update this policy according to state requirements.

Authority

[O.C.G.A. §§ 49-5-8](#)

References

OIG-RCCU-CIF-POL - Closing Inspection Files
 OIG-RCCU-FUI-POL - Follow-up Inspections

Related Forms

RCCL Complaint/Incident Process Flowchart

Definitions

1. Facilities: A child caring institution; child placing agency; outdoor child caring program; maternity home; or children’s transitional care center operating under a license issued by RCCL.
2. Survey: An on-site inspection of a licensed entity or an offsite review of documentation to determine compliance with applicable rules and regulations. The survey may include foster home visits for those programs which provide foster care services.