

	<p align="center">Department of Human Services Online Directives Information System</p>	<p align="center">Index: Revised: Next Review:</p>	<p align="center">POL1716 04/03/2019 04/03/2021</p>
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VOLUNTARY CLOSURE

The Rules of the Department of Human Services require that the current license to operate be returned to the Residential Child Care Licensing (RCCL) Unit upon the revocation of the license or termination of operation. The policy of RCCL is to ensure that any facility that closes voluntarily returns the original license issued to operate.

The RCCL Unit Director is responsible for monitoring requirements for updating this policy. The RCCL Training and Policy Specialist will update this policy according to state requirements.

Authority

[O.C.G.A. §§ 49-5-8](#)

References

OIG-RCCU-AA-POL - Adverse Actions

Applicability

This policy applies to all RCCL Staff and all Currently Licensed Child Welfare Agencies.

Definition

1. Substantial Compliance: Citations for rule non-compliance that cause no actual harm and minimal potential for negative impact on the physical health or safety of residents. All citations are scoped as an “A”, “B”, or “C”. Refer to the RCCL State Enforcement Matrix for detailed rating guidelines.

Related Forms

RCCL Form- Facility Closure Memo
RCCL Form- Vacant Facility Letter