



**Department of Human Services
Online Directives Information System**

**Index: POL1400
Effective: 04/05/2019
Review: 04/05/2021**

SUBJECT: Support Services

POLICY

The policy of the Department of Human Services is to provide all Division and Offices with needed support services that are efficient and effective.

A. Authority

[O.C.G.A. 49-2-1](#)

B. References

None

C. Applicability

All of the Department

D. Definitions

None

E. Responsibilities

The Director of the Office of Facilities and Support Services is responsible for generating and revising procedures and manuals as needed.

F. History

None

G. Evaluation

None