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SUBJECT: Real Property Management

POLICY

The policy of the Department of Human Services (DHS) is to manage the acquisition, use and disposition of real property in the most efficient and effective manner.

A. Authority

- [O.C.G.A. 37-1-21](#)
- [O.C.G.A. 50-16-3](#)
- [O.C.G.A. 50-16-61](#)

B. References

Act Number 102, 2009; Op. Attorney General No. 67-75; State Space Management Act of 1976, Georgia Laws 1976, p. 252 et seq.

C. Applicability

All real property that is under the custody of, leased or used by the DHS.

D. Definitions

Definitions are included in applicable procedures and manuals.

E. Responsibilities

1. It is the responsibility of the Director of the Office of Facilities and Support Services to generate and update procedures and manuals to implement this policy. (See MAN1470)

2. The Director of the Office of Facilities and Support Services designates a Manager to oversee the management of real property assigned to, owned or used by DHS.

F. History

None

G. Evaluation

None