

	<p align="center"><b>Department of Human Services Online Directives Information System</b></p>	<p align="center"><b>Index: Revised: Next Review:</b></p>	<p align="center"><b>POL1707 4/01/2021 4/01/2024</b></p>
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**SUBJECT: FOLLOW UP INSPECTION**

**POLICY:**

It is the policy of the Residential Child Care Licensing (RCCL) Unit to conduct unannounced follow-up surveys at licensed facilities that receive a Category III E-level violation or higher during a licensing inspection or complaint investigation. All follow-up surveys will include a determination, through on-site and/or offsite documented inspections, as to whether or not deficiencies have been corrected within the time frame specified in the Plan of Correction.

**A. Authority**

[O.C.G.A. §§ 49-5-8](#)

**B. References**

OIG-RCCU-TCS-POL - Timeframes for Completing Surveys  
 OIG-RCCU-CIF-POL Closing Inspection Files  
 Guidance Form - RCCL Enforcement Matrix

**C. Applicability**

This policy applies to all RCCL Unit Staff and Licensed Child-Placing Agencies.

**D. Definitions**

**E. Responsibilities**

1. The RCCL Director is responsible for monitoring requirements for updating this policy.
2. The RCCL Training and Policy Specialist will update this policy according to state requirements.

**F. History**

Replaces Follow Up Inspections POL1707, last reviewed on 4/01/2021.

**G. Evaluation**

The RCCL Unit Director, Program Director, Surveyor Manager and RCCL Surveyor Supervisors evaluates this policy when:

1. Conducting monthly data analysis of RCCL reports.
2. Conducting random monthly quality assurance audits of survey reports.