

	Department of Human Services Online Directives Information System	Index: Revised: Next Review:	POL1712 4/01/2021 4/01/2024
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SUBJECT: REFUTATIONS

POLICY:

It is the policy of the Residential Child Care Licensing (RCCL) Unit to grant licensed providers the opportunity to refute findings and/or citations of any statement of deficiency as long as the refutation is received along with the Plan of Correction and is received within the required time frame of the plan of correction. It is the intent of the RCCL Unit that this process be conducted in good faith in an effort to ensure that citations are evaluated objectively. Acknowledgement of receipt of refutations will be sent to the licensed provider within five business days of receipt. A final response and detailed outcome will be provided to the licensed provider within thirty calendar days of the Acknowledgement Letter.

A. Authority

[O.C.G.A. §§ 49-5-8](#)

B. References

OIG-RCCU-POC-POL – Plan of Correction

C. Applicability

This policy applies to All RCCL Staff, Licensed Child Caring Institutions (CCI), Child Placing Agencies (CPA), Outdoor Child Caring Programs (OCCP), Maternity Homes (MH), and Children’s Transitional Care Centers (CTCC).

D. Definitions

1. Plan of Correction: A written plan submitted to RCCL by the person or persons responsible for the CCI, CPA, OCCP, MH or CTCC. The Plan shall identify the existing areas of non-compliance coupled with the proposed procedures, methods and period of time required to correct the areas of noncompliance.
2. Refutation: A provider’s objection to one or more cited deficiencies on the Statement of Deficiencies. All objections must be included in the Plan of Correction.

E. Responsibilities

1. The RCCL Director is responsible for monitoring requirements for updating this policy.
2. The RCCL Training and Policy Specialist will update this policy according to state requirements.

F. History

Replaces Refutations POL1712, last reviewed on 4/01/2021.

G. Evaluation

The RCCL Unit Director, Program Director and Surveyor Manager evaluates this policy when:

1. Conducting monthly data analysis of RCCL reports.