



**Department of Human Services  
Online Directives Information System**

**Index:  
Revised:  
Next Review:**

**POL 1219  
09/15/2023  
09/15/2025**

**Subject: Collection of Funds Owed to the Georgia Department of Human Services (DHS)**

The Georgia Department of Human Services is to collect all funds owed to it by other state of Georgia agencies, individuals, or other parties within the state fiscal year.

**A. Authority**

Official Code of Georgia Annotated ([O.G.C.A](#)) § 49-2-1 , DHS created effective July 1, 2009

**B. References**

None

**C. Applicability**

This policy is applicable to all Georgia Department of Human Services divisions and offices.

**D. Definitions**

None

**E. Responsibilities**

- The Director of the Office of Human Services (OFS) is responsible for issuing and updating procedures to implement this policy.
- Each division and office under the direction of DHS is responsible for complying with the procedures related to this policy.

**F. History**

- This policy replaces the Department of Human Services policy POL1219 effective 7/10/2007.
- This policy replaces the Department of Human Resources Administrative Policy and Procedures Manual, Part VIII.C.7.

**G. Evaluation**

The effectiveness of this policy is evaluated by the Georgia Department of Audits and the Office of Financial Services during the annual state fiscal year audit.