

	<p align="center"><b>Department of Human Services Online Directives Information System</b></p>	<p align="center"><b>Index: Revised: Next Review:</b></p>	<p align="center"><b>POL1714 4/01/2024 4/01/2026</b></p>
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**SUBJECT: TEMPORARY LICENSES**

**POLICY:**

Georgia law requires the Department of Human Services to issue no more than two temporary licenses within a two-year period to an individual Child-Caring Institution, Child-Placing Agency, Outdoor Child Caring Program, Maternity Home or Children’s Transition Care Center. Temporary licenses issued by Residential Child Care Licensing (RCCL) are valid for one year. Therefore, the policy of RCCL is to issue no more than two consecutive temporary licenses to one facility within a two-year period.

**A. Authority**

[O.C.G.A. §§ 49-5-8](#)

**B. References**

OIG-RCCU-AA-POL-Adverse Action  
Guidance Form - RCCL Enforcement Matrix

**C. Applicability**

This policy applies to all RCCL staff and licensed facilities issued a current temporary license.

**D. Definition**

1. Substantial Compliance: Citations for non-compliance with rules that have no adverse effect on the physical or emotional health and safety of a person or persons in care. Such citations are scoped at an “A”, “B”, or “C” level. Refer to the RCCL Enforcement Matrix for detailed rating guidelines.

**E. Responsibilities**

1. The RCCL Director is responsible for monitoring requirements for updating this policy.
2. The RCCL Publisher and the Training and Development Supervisor will update this policy according to state requirements.

**F. History**

Replaces Temporary License POL1714, last reviewed on 4/01/2024.

**G. Evaluation**

The RCCL Director, Program Director, Surveyor Manager and RCCL Surveyor Supervisors will evaluate this policy when:

1. Conducting monthly data analysis of RCCL reports.
2. Conducting random monthly quality assurance audits of survey reports.